

## Strategic Action Planning Tool

At its best, this tool is used as part of a collaborative inquiry process into a writing project site. The Strategic Action Planning Tool is used to map out a plan for the development of a key piece of work at the site, such as a program, structure, or process. This may be the implementation of a new piece of work or the revision of an existing one. Sites have used this Strategic Action Planning Tool to design a new program, to revise an existing leadership structure, or to implement a new decision-making process.

<b>What inquiry question guides your plan?</b>	
<b>What are the goals and purposes of your plan?</b>	
<b>Who are the primary audiences or persons served?</b>	
<b>What actions will take place to carry out your plan?</b>	

<b>What are the resources available at your site?</b> (people, Univ, NWP minigrants, etc.)	
<b>What other resources are needed?</b> (including budgets, technology, people)	
<b>What are the timeline and next steps for planning and implementation?</b>	Use attached timeline to outline in more detail.
<b>What are the key indicators of success?</b>	
<b>How will you document and evaluate this plan?</b>	