To: Dr. Deanna Mascle

From: Your Name

Date:

Subject: Week X Community-Reflection Report

The following students did not participate in the discussion board this week:

The following students did not participate in the blog this week:

The following students earned badges:

|  |  |  |
| --- | --- | --- |
| BADGE | STUDENT | EVIDENCE |
| BLUE BEETLE (rESPONSIBLE |  |  |
| fLASH  (DEDUCTIVE) |  |  |
| gREEN ARROW  (ON TARGET) |  |  |
| gREEN LANTERN (cHARACTER) |  |  |
| PHOENIX  (SMART) |  |  |
| CAPTAIN MARVEL (WISE) |  |  |
| THOR  (IMPRESSIVE) |  |  |
| WOLVERINE  (SHARP) |  |  |
| IRON MAN (INVENTIVE) |  |  |
| NIGHTWING (TRANSFORMATIVE) |  |  |
| SPIDERMAN  (MADE CONNECTIONS) |  |  |

**Tips:**

* The class roster is available under Tools and you can sort discussion board posts by name. If you open the roster and discussion board in separate windows then it is easy to compare and note those absent.
* When you are in the Blog you can click on “All Course Members” in the right sidebar and then select “Show Members Without Entries” to note those absent
* You can only award a badge once (per report), but you can give individual students more than one badge as long as you have separate evidence for each award. You do not need to give out all the badges as badges should be based on merit and are intended to recognize students who rose above minimum expectations of participation.

Examples of evidence:

* Sally Smith earned the Nightwing badge for overcoming her aversion to slugs to create an interesting infographic including pictures!
* John Doe earned the Iron Man badge for his inventive creation of hand drawings to illustrate his blog post